

Geological Survey & Mines Bureau

Ministry of Environment



Vacancy – HR Consultant (Contract basis)

Applications are invited from Sri Lankan citizens to recruit a qualified Human Resource Consultant (Contract Basis) for the HR Department of the Geological Survey & Mines Bureau, which was established by the Mines and Minerals Act No. 33 of 1992.

Educational Qualifications & Experience

1. A Bachelor's Special Degree in / Human Resource / Management/ Public Administration which is recognized by the University Grant Commission (UGC)

And

2. A postgraduate degree(Masters) relevant to the field of Human Resource / Management/ Administration which is recognized by the University Grant Commission (UGC)

with

Minimum of Thirteen (13) years experience at a Managerial Level relevant to the field of Human Resource / Administration in a Corporation/ Statutory Board/ Institution /reputed private institution.

Salary : Negotiable

Age Limit: Age should be not less than 35 years and not more than 55 years.

General Conditions applicable to the post:

- Selected applicants should contribute 10% of his salary to the Employees' Provident Fund. The Bureau will provide 15% to the Employees' Provident Fund (EPF) and an additional 3% to the Employees' Trust Fund (ETF).
- Entitlement to the Hospital Medical Insurance Scheme.
- Entitlement to reimbursement of outpatient medical bills.
- Photocopies of educational certificates and testimonials should be attached to the application
- Names, addresses and telephone numbers of two non-related referees should be stated in the application to obtain verifications of the applicant.

Applications should be sent under Registered cover to the under mentioned address on or before 14.06.2024 having marked at the top left hand corner of the envelope the "Post of HR Consultant"

**Director General,
Geological Survey & Mines Bureau,
No. 569, Epitamulla Road,
Pitakotte.**